



MALMESBURY TOWN COUNCIL

Minutes of the **Community Engagement & Town Promotion Committee Meeting**

Held in Malmesbury Town Hall on **Thursday 12th September 2024** at 6.15pm.

Present: Cllrs James, Power, Wallis, Drake, Ritchie and Doody.

Also present: Claire Mann (Town Clerk) and 1 member of the public.

It was resolved to appoint Cllr James as Chair in the absence of Cllr Crawford-Price

CE&TP/24/77 To receive declarations of interest.

None received.

CE&TP/24/78 To receive apologies.

Apologies received from Cllr Crawford-Price..

CE&TP/24/79 Public Question Time in respect of items included on this agenda.

The member of the public asked that Malmesbury Town Council involves Westport as much as possible in Town events.

CE&TP/24/80 To approve minutes of the meetings held on the 18th & 30th July 2024.

18th July – Approved and signed as a correct record.

30th July – Approved and signed as a correct record

CE&TP/24/81 To receive income and expenditure report.

The report was noted. Members asked that code 4243 is circulated as there is quite a high spend to date.

CE&TP/24/82 To receive TIC report

The report was noted.

CE&TP/24/83 To consider holding Community Day in 2025 and, if agreed, to form working group.

Following discussion it was resolved to hold the event in 2026 and that planning should start immediately after the new Council has been elected. Budget provision will be made for it during the budget setting process this year.

CE&TP/24/84 To receive an update on working groups and events

i. Athelstan 1100

Cllr Ritchie reported that the Summer activities are now over but that the exhibition in the Athelstan Museum will continue for a short while longer and that there are still actions for the Big Dig. The Steering Group will meet early next week and a formal report will be presented to a future meeting.

ii. Late Night Shopping

Cllr Drake is now the Chair of this working group. A meeting had taken place earlier in the day and notes and actions will be circulated shortly.

iii. **Community Signage**

Cllr Ritchie reported that the signage meeting was cross functional with various stakeholders. A detailed report has been compiled. Three areas have been identified to improve the quality of signage in the Town.

iv. **WOMAD**

Cllr James expressed thanks to everyone that helped with set up, clear down and manning the stall. A very positive view of Malmesbury was projected and ideas have been put forward to improve the Town Council attendance at the event next year.

v. **PR & Comms**

The Town Hall entry was noted in the Wiltshire Ceremonies Guide and PR reports for July and August by Scott Media were noted.

vi. **Eat Festival**

The event is going ahead as planned and the organisers have asked for a confidentiality agreement around their event management plan. Cllr Ritchie will forward a draft agreement to the Town Clerk tomorrow to send on to Eat Festivals.

vii. **St Aldhelm's Fayre**

Nothing to report.

viii. **TIC Review**

No update available.

ix. **Malmesbury in Bloom**

Cllr Doody reported that the presentation evening organisation is going well and that additional Councillors will be asked to help out on the night.

x. **High Street Gallery**

Cllr Power reported that 52 shops are displaying pieces of artwork. One negative incident had occurred and the Council is in contact with the artist and shop involved.

xi. **September Art Month**

Cllr Drake stated that Caerbladon has produced a detailed brochure and that it is readily available around the Town.

CE&TP/24/85 To consider organisation of Thomas Hobbes event and, if agreed, determine way forwards.

It was resolved that Cllr Power, as Chair of the Thomas Hobbes Society, will contact the Professor who emailed all Members stating that Councillors welcomed his email and will encourage better recognition of Thomas Hobbes. The Professor's email will also be shared with interested organisations such as the Civic Trust, History Society and Athelstan Museum.

CE&TP/24/86 To exclude the press and public on commercially sensitive issues.

It was resolved to exclude the press and public.

CE&TP/24/87 To consider report on Christmas Lighting 2024 (LD)

It was resolved to accept the quote from City Illuminations and to request costings for extra pea lights and strung lights at the triangle, also how it can be arranged for this to be paid for by the Town Council.

The meeting closed at 9.05pm